

**Sheridan Homelands' Ratepayers' Association
Annual General Meeting 2011, Minutes**

Date: December 6, 2011; Start Time: 7:15 pm, Finish Time: 9:35 pm

Venue: St. Francis of Assisi Church (basement)

Attendees: Charles Thornton, Gina Vergilio, Rawle Balkaran, Mike Douglas, Pieter Kool, Shirley Secor, Andrew Tamburello, Steve Youdowitch, Graeme Lake, Ben Robinson, Bernie Fishbein; plus, 23 association members

Guest Speakers: Patricia Mullin, City of Mississauga Councillor Ward 2 and Jayne Culbert, City of Mississauga

Minutes by Agenda Item

1. Singing of National Anthem
2. President's Welcome Address by Charles Thornton: Introduction of board members and review of association accomplishments over the last year including theatre performances, construction of the stage in Thorn Lodge Park, re-design of the SHORA website, participation in David Ramsey pool re-opening, Christmas Light Contest, and maintenance of natural skating rink in Thorn Lodge Park.
3. Guest Speaker Councillor Pat Mullin:
 - a. Review of ongoing development projects - Heritage Reservoir; residential project at Southdown and Lakeshore (4-storey townhouses geared to downsizers); old, dilapidated building at Southdown and Lakeshore will be demolished.
 - b. Update on the implementation of the SW GTA Air Quality Task Force Action Plan by Dr. David Balsillie's - Action on 35 recommendations has begun after having been stalled because of the election. Terms of Reference now being developed.
 - c. Update on CRB Towers - Development is being moved because of too much visual interference.
 - d. Update on proposed new cell towers is controversial - The community needs more towers in order to meet increased cell phone use. However, towers are very unsightly. Process of erecting new towers is regulated by the federal government with 'notification only' to the City and limited public consultation. City may try to involve Enersource as service provider.
 - e. Update on Bill 140 - Provincial legislation has passed which requires municipalities to permit second self-contained units in single-family homes (often called basement apartments or in-law suites). City of Mississauga to develop its own strategy for second units. Public consultation sessions are planned for 2012.
 - f. Proposed tax increase: The City of Mississauga is proposing a 10.8% increase in taxes for 2012. Proposal is in early stages of discussion. Efficiencies, cuts in services and user pay strategies will mitigate required increase. The actual increase likely will be 2 - 3%.

**Sheridan Homelands' Ratepayers' Association
Annual General Meeting 2011, Minutes**

4. Pieter Kool, Director At Large, with update on Theatre in the Park:
 - a. Review of Theatre in the Park history - 4 summers of performances that have been well received by the community; good attendance at all performances; MacBeth will be performed this coming summer (2012).
 - b. Other uses for the newly built stage were discussed, such as music performances.
 - c. Reminder of A Christmas Carol performance to take place on December 15th at 7 pm at the Sheridan Park Alliance Church on 5th Line.

5. Guest Speaker Jayne Culbert, City of Mississauga:
 - a. Jayne has been given mandate to develop programs for older adults in response to growing senior demographic in the City of Mississauga; 38% of the City's population is over the age of 55 years; programs are designed to keep Older Adults active, healthy and engaged.
 - b. Jayne is responsible for managing the these programs (internal to the City and external) and she acts as the City liaison for these issues.
 - c. City has created a web page specifically for Older Adults on its website complete with links to important resources.
 - d. City has Active Assist program for those that can't afford recreation (small stipend from City).
 - e. This year the City has 8,000 funded programming spaces for Older Adults
 - f. Programming model includes two (2) City-run components:
 - i. Registered programs (community centres and libraries), and
 - ii. Drop-In programs (ad hoc participation at community centres and gyms).
 - Plus, City-affiliated programs (not run by City),
 - Plus, volunteer-based clubs (membership + fee for activity); may get some financial support from City,
 - Plus, independently run (private agencies) off-site partnerships delivering workshops, sponsorship and shuttle services,
 - Plus, Life long learning centre to be opened in Mississauga, in partnership with UTM, and
 - Plus, Grants (all activities are currently funded via grants except for Jayne's salary).
 - g. Anyone interested in starting an Older Adult or Seniors program in the City of Mississauga can contact Jayne for further information/support.
 - h. Jayne circulated a sign-up list for names and emails of those interested in receiving email updates from her on these programs.

Sheridan Homelands' Ratepayers' Association
Annual General Meeting 2011, Minutes

6. Charles Thornton, President, with update on membership and canvassing:
 - a. Membership efforts were successful this year with approximately the same amount collected as in the previous year (\$6,291 for 2011 vs. \$6,470 for 2010); thank you to Kimberly Hicks-Ruttan for co-ordinating the membership program.
 - b. Special thank you to all volunteers, especially long-standing canvassers; call for more street reps or canvassing volunteers.
 - c. Draw for five (5) \$40 gift certificates from this year's canvassers (Winners: Walter Sigmund, Teresa Martin-Grier, Ian Still, Laura Seager, and Pieter Bremner).

7. Rawle Balkaran, Treasurer, with financial review:
 - a. Detailed review of 2010-11 audited statement and auditors report.
 - i. Motion by Treasurer to approve 2011 audited financial statements; seconded by Diane Lawson and approved by all members present.
 - b. Detailed review of 2011-12 budget:
 - i. Brief discussion about costs for printing newsletter (reduce costs by using lighter-weight paper; board to explore options for 2012 issues),
 - ii. Brief discussion about advertising revenue (will revenue generation be affected by fewer number of issues; intent is to increase amount of advertising per issue so total revenue is not affected by reduction in number of issues),
 - ii. Motion by Treasurer to approve 2011-12 budget; seconded by Harry Greg and approved by all members present.

8. Gina Vergilio, Vice-President, with review of by-law revisions and email communication to members:
 - a. By-laws are internal rules by which non-profits operate and should be updated to reflect changes within the organization or external to the organization, such as 'best practices' associated with non-profits.
 - b. SHORA's by-laws have not be amended for many years; the existing by-laws still refer to the organization as West Erindale Homeowners' Association, even though the name changed in November 2011.
 - c. The board did a comprehensive review of the by-laws and prepared a draft of proposed amendments, which were approved by the board on November 16, 2011; the proposed amendments were reviewed by a lawyer specializing in this area.
 - d. In order to finalize the amendments, they must be approved by a majority of members present at the AGM, from a quorum of at least 20 members of the Association (including board members).
 - e. The proposed amendments were posted on the SHORA website in mid-November for review by members; an article regarding our intention to vote on the proposed amendments was included in the most recent issue of the newsletter.

Sheridan Homelands' Ratepayers' Association
Annual General Meeting 2011, Minutes

- f. Summary of major amendments:
- i. Change of name reference to Sheridan Homelands Ratepayers' Association,
 - ii. Set membership year from October 1 to September 30, instead of on the date of the AGM (S. 1. f.),
 - iii. Change to number of memberships and votes per household from two (2) to one (1),
 - iv. Change to maximum size of Board of Directors from nine (9) to twelve (12) (S. 2. a.),
 - v. Change to eligibility requirement for directors to include provision to be an members in good standing of the Association at least one (1) month prior to election (S. 3. b.),
Error on proposed amendment Should read as follows:
Each director shall be at least 18 years of age and a member in good standing of the Association at least one (1) month prior to his/her election or appointment, and shall remain a member throughout his/her term of office.
 - vi. Change to the manner in which officers are elected - at first meeting after AGM by board, not at AGM (S. 3. e. v.),
 - vii. Addition of provision to remove directors from office if they are convicted of a crime or are found to be in violation of the board's Code of Conduct (S. 3. h.),
 - viii. Additional requirement for Association to purchase liability/errors and omissions insurance to protect officers and directors (S. 3. k.),
 - ix. Elimination of Area Representatives,
 - x. Expansion of duties of the president to include role as primary spokesperson and main liaison for Association (S. 5),
 - xi. Addition of section on financial management obligation of board (S. 6),
 - xii. Change scheduling of AGM to within six (6) months of fiscal year-end from November (S. 7. a. i.); change to time frame and method of notice for AGM and Special General Meeting:
 - AGM - Within 14 days by email or posting on website
 - SGM - Within 20 days of receipt of petition by 10% of members,
 - xiii. Expansion of rules associated with board meetings (S. 7. b.). Important addition for members wanted to attend a board meeting (S. 7. b. v.),
 - xiv. Addition of section detailed requirements for minute taking (S. 8),
 - xv. Addition of section on Conflict of Interest (S. 10),
 - xvi. Addition of section on Member Communication and Privacy (S. 11),
 - xvii. Addition of section on Affiliation (S. 13),
 - xviii. Addition of section on Publications (S. 14),
 - xix. Addition of section on Indemnification of directors (S. 15),
 - xx. Addition of section on Non-Discrimination (S. 16).
- g. Motion by Gina Vergilio to approve the proposed by-law amendments; seconded by Tim Tibbs and approved by all members present (23 general members and 11 board members).

Sheridan Homelands' Ratepayers' Association
Annual General Meeting 2011, Minutes

- g. Issue raised by Earl Cochrane on the fact that no money was included in the 2011-12 budget for liability/errors and omissions insurance. Proposed cost for insurance was estimated at \$1,500 per year. Motion by Earl Cochrane to add \$1,500 insurance expense to 2011-12 budget; seconded by Harry Greg and approved by all members present.
 - h. Members were queried about their interest in receiving email communication from SHORA on important issues directly related to SHORA activities and interests (if board has resources to do so). All members presented voted favourably to receiving monthly email communication. Member made suggestion to establish a system such that any changes/additions to SHORA website would trigger an outbound email to members (board to investigate).
9. Andrew Tamburello, Director At Large, with update on the natural skating rink in Thorn Lodge Park:
- a. Skating rink was filled and maintained last year by SHORA; will be done again this year; volunteers are needed to help clean/clear snow.
 - b. Rink will have full boards.
 - c. Member asked question about using a liner to reduce the amount of water waste/run-off; Andrew agreed to research cost of purchasing a liner; suggestion that Bernie Fishbein might be able to get a donation from Habitat for Humanity or another local business to finance cost of liner.
10. Steve Youdowitch, Director At Large, with update on Christmas Light Contest;
- a. Contest is still active with same sponsors as 2010; judging for this year will be in mid-December with winners published on SHORA website and in next newsletter.
 - b. Contest rules were reviewed; board members cannot participate.
11. Mike Douglas, Past President, with call for board member nominations:
- a. Thank you to all current board members, most of whom will be returning for 2011-12 year.
 - b. Notable resignations are Marg Meleski, Graeme Lake, Ben Robinson, and Bernie Fishbein; thank you for your contributions to the SHORA Board of Directors.
12. Election of Directors for 2011-12 year:
- a. The following board members are interested in remaining on the SHORA Board of Directors for the 2011-12 year: Charles Thornton, Gina Vergilio, Mike Douglas, Rawle Balkaran, Shirely Secor, Pieter Kool, Steve Youdowitch, and Andrew Tamburello.
 - b. Openings exist for a Secretary and three (3) Directors At Large.
 - c. Call for volunteer board members who can attend 75% of board meetings and work on at least one active board committee (4- 6 hours per month); if interested, raise hand or complete Volunteer Application Form enclosed in their packages.

Sheridan Homelands' Ratepayers' Association
Annual General Meeting 2011, Minutes

- d. Teresa Martin-Greer (16-year resident of Sheridan Homelands and ex-Director of West Erindale Homeowners' Association) and Tim Tibbs (24-year resident of Sheridan Homelands) volunteered as board members for 2011-2012.
- e. Board members listed in S. 11 iii), plus Teresa Martin-Greer and Tim Tibbs are returned or elected by acclamation - no vote required.
- f. By-laws allow for a maximum of twelve (12) board members. Current count for 2011-2012 is ten (10); recruiting may continue beyond AGM for remaining openings.

Motion by Teresa Martin-Greer to adjourn Annual General Meeting; seconded by Tim Tibbs; meeting adjourned at 9:35 pm.